

Set up your account

1 Download the Flexischools App

Note: for iPhone and iPad please select 'Allow' notifications.

2 Login/Register

- **Already a Flexischools user –**
Enter your details and login.
To save your login details select 'remember me'.

- **New Flexischools user –**

Click 'Register', enter your email address and follow the instructions in the email to set up your account. Once your account is set up, add new student; search for their school, enter student details and select their class.

3 Top Up Your Account

To make ordering fast and simple, you can set up automatic top ups in your 'User Profile'.

Order

1 Place your Order

On the app home screen, scroll down to view your school services such as canteen and uniforms. Then **swipe left and right** to view all available services.

2 Make your Selection

Find the service and press 'Order', then select the items you wish to order.

3 Make Payment

Select your payment option and complete payment to place your order.



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1 Order online
at anytime

2 Enjoy cashless
convenience

3 Pay with Visa,
Mastercard, PayPal
or direct deposit