

ENGADINE PUBLIC SCHOOL

Non Local Enrolment Application Form

This form should be completed and returned to Engadine Public School with any relevant supporting material you wish members of the School Selection Committee to view when considering this application.

A. STUDENT INFORMATION AND ENROLLING PARENT DETAILS

Family Name: _____		Date of Birth: _____	
Given Names: _____		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address: _____		Home Phone: _____	
_____		Mobile Phone: _____	
Postcode: _____		Relationship to Student: _____	
Parent/Guardian Full Name: _____		Relationship to Student: _____	
Present School: _____	What is your local school? _____		

B. IS THIS YOUR FIRST CHILD TO ATTEND SCHOOL?

YES NO

If no, please provide details of other children.

NAME	DATE OF BIRTH	SCHOOL	YEAR

C. NON -LOCAL SCHOOL PLACEMENT REQUEST

Present Grade/Year: _____ Proposed date of enrolment: _____

Reason(s) for application (optional)
(Attach another page with any further information that you feel may be relevant)

I have also sought placement at the following non-local school(s):

SELECTION CRITERIA

Requests for out of area enrolment will be considered by a panel. Decisions regarding placement of students applying for non-local placement on an eligibility list will be undertaken using the selection criteria that is set out below. The criteria are not necessarily in the order in which they will be applied. There is not the need to address all criteria just those relevant to your circumstances.

- 1 safety and supervision of the student before and after school
- 2 Sibling (brother or sister) already attending this school
- 3 Structure and organisation of the school
- 4 Medical or other special needs of the student
- 5 Compassionate circumstances
- 6 Special interests and abilities
- 7 Availability of subjects or combinations of subjects
- 8 Proximity and access to the school

In assessing the application the panel will consider only those matters presented on the application form and attachments. The Principal will advise the parents of the outcome as soon as possible following the panel meeting.

In considering 'non-local' application the school needs to ensure they cater for anticipated local demands, classroom availability, staffing requirements. The department's policy clearly states that 'the enrolment must not result in additional staff and accommodation'. The ability of the school to confirm acceptance of a 'non local' application is dependent on these factors and the school will endeavour to inform parents as soon as possible but parents must understand that this may not be possible until after the commencement of the new school year.

Should your application be successful an enrolment package will be posted with the acceptance letter.

I state the information contained in this application is true and correct and understand the assessing criteria.

Signature of Parent/Guardian: _____ Date: _____

FOR OFFICE USE ONLY

Date received: _____

Committee Decision:

Place offered Place Declined

Relevant Notes: _____

